

Form C - Experience and Qualifications Requirements

Request for Tender – Doc5495656863, Contract No. 25-PR-183

Part 4 – Form C - Experience and Qualifications Requirements

1. Mandatory Experience Requirements

The Supplier must have the following experience in order to be considered for award of the Contract:

1. The Supplier must have completed (including testing and commissioning), and must have achieved Substantial Completion within the meaning of the Construction Act for at least three (3) projects within the past Eight (8) years as General Contractor involving the construction of new parks or improvements to existing public parks with a minimum value of \$ 1,100,000.00 Canadian dollars each (excluding taxes) of a similar scale and complexity as this project, with the following experience in order to be considered for award;
2. All the three park projects must have been with a government agency/municipality.
3. Taken together, the three (a non-mandatory 4th project slot is also available in ARIBA Part 4 for Supplier to use if needed) projects must include all of the following components (but each individual project does not have to include all of the components):
 1. Project involving construction on a brownfield site, including removal and disposal of contaminated fill, and installation of a clean fill cap, in accordance with Ministry of Environment, Conservation and Parks requirements under O.Reg.153/04, such as Record of Site Conditions.
 2. Project involving compliance with third-party government regulatory requirements such as Hydro One or Toronto Region Conservation Authority.
 3. Site grading and earthworks
 4. Working within/around existing mature tree canopy
 5. Site servicing including new government/municipal water service coordination, such as Toronto Water (water and sewer)
 6. Electrical services and lighting including new government/municipal electrical service coordination, such as Toronto Hydro
 7. Irrigation
 8. Cast-in-place concrete paving
 9. Asphalt paving
 10. Precast concrete unit paving
 11. Fencing
 12. Site furnishing installation
 13. Planting including trees, shrubs and/or perennials, sod and soil
 14. Work in adjacent road right-of-way with required government/municipal approvals such as Transportation Services approvals
 15. At least two projects constructed in a large urban centre such as Toronto (defined as minimum population of 500,000 people).

2. Project Experience / Comparable Projects

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Request for Tender – Doc5495656863, Contract No. 25-PR-183

Part 4 – Form C - Experience and Qualifications Requirements

The Supplier must provide reference projects for the purpose of confirming the Supplier's experience and track record of success.

This requirement will be verified by City of Toronto via the project experience submitted above in Section 1 - Mandatory Experience.

Failure to provide verifiable experience and/or references that are not reachable using the information provided by Supplier will result in a bid being declared non-compliant.

To prove they have the required experience as stated in Section 1 - Mandatory Experience Requirements; the Supplier must complete and submit the Form C of Part 4 (Experience and Qualifications Form) for the three (or four if required) reference projects.

Information for each project shall include, but is not limited to:

- Project description, i.e. location, size (sq.m), scope of work, project value and contract number;
- Current Approval authority contact along with telephone or e-mail information;
- Owner contact information;
- Consultant contact information (if applicable) and;
- List of Sub-Contractors for each project.
- Complete the checklist of 15 specific project requirements in Ariba

In providing this information, the Supplier gives the City and the Consultant consent to contact these individuals to confirm the information. Failure to provide the required information listed on the Experience and Qualifications Form, including a current contact for the project references, shall render the Bid non-compliant.

It is important that the Work be undertaken by a Supplier who can demonstrate specific knowledge of, and experience in performing similar work for projects or Services of comparable nature, size and scope.

Supplier is responsible to Verify Owner and Consultant contact information for all projects in advance of submission for accuracy and validity or possibly jeopardize the bid submission as not compliant.

The contact information will be used to verify Supplier experience for Similar Projects.

The City reserves the right to verify whether Suppliers are relying upon past experience of an Affiliated Person including the nature of the corporate relationship and its relevance to this project. If, at the City's sole discretion, it is determined that a Supplier is relying on an Affiliated Person's experience and a transfer of the Affiliated Person's experience cannot be demonstrated as relevant to this project then the Bid will be declared non-compliant and not be considered for award.

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Request for Tender – Doc5495656863, Contract No. 25-PR-183

Part 4 – Form C - Experience and Qualifications Requirements

The City reserves the right to verify past performance of the Supplier or its Affiliated Persons with its performance records relevant City projects (including the City's Agencies, Boards, Commissions and Corporations).

3. Qualification Requirements

a. Occupational Health and Safety Management System (OHSMS) certification

Each Supplier must acquire and upload with their bid a copy of a valid Occupational Health and Safety Management System certification ("OHSMS certification"), in the legal name of the Supplier. In the case of a Joint Venture, the City requires the following to be uploaded as part of the Joint Venture's bid submission: a valid OHSMS certification in the legal name of each member of the Joint Venture, or if the Joint Venture entity is incorporated, a single valid OHSMS certification in the legal name of the incorporated joint venture entity, failing which the City may reject the bid as non-compliant.

Upon the request of the City, the Supplier must submit the OHSMS certification's most recent accompanying third-party audit report, in full, for validation purposes, at any time before contract award, within 24 hours of the City's request. Based on a review of the audit report, the Supplier's OHSMS certification may or may not be deemed acceptable, as determined at the City's sole discretion. OHSMS certifications which will be accepted by the City are restricted to one or more of the following:

- i. IHSA COR® 2020 – Infrastructure Health and Safety Association (IHSA) Certificate of Recognition (COR)® 2020
- ii. For Suppliers with a Certificate of Recognition issued in a jurisdiction other than Ontario, the Supplier must also submit a Letter of Reciprocity from the IHSA along with the COR certification
- iii. MLITSD SOSE – Ministry of Labour, Immigration, Training and Skills Development of Ontario (MLITSD) as amended Supporting Ontario Safe Employers Program (SOSE) certificate; or,
- iv. ISO 45001:2018 – International Organization for Standardization (ISO) 45001:2018 as amended certificate, issued by a certification body that is accredited by an accreditation body that is recognized by the International Accreditation Forum (IAF).

The OHSMS certificate must contain all the following information:

1. name and address of supplier matching the name and address provided in the solicitation;
2. the standard for which the certificate has been issued;

Form C - Experience and Qualifications Requirements

Request for Tender – Doc5495656863, Contract No. 25-PR-183

Part 4 – Form C - Experience and Qualifications Requirements

3. certificate issue date, and expiry date;
4. name, and insignia of certification body;
5. printed name, job title, and signature of a representative from the certification body; and
6. certificate number.

Certificates for ISO 45001 must also include:

7. scope of certification matching the scope of the solicitation; and
8. the insignia of the accreditation body and the insignia of the International Accreditation Forum Multilateral Recognition Arrangement (IAF MLA)

Failure to provide at least one of the above acceptable OHSMS certifications may result in the bid being declared non-compliant.

b. Contractor Qualified Person Qualifications

Each Supplier shall provide the name and reference of the individual who will be the Qualified Person engaged throughout the project as defined under O.Reg.153/04 and O.Reg.406/19 in Part 4 – Form E – Contractor Qualified Person Qualification and Experience.